

CK BIRLA GROUP


orient
 electric
switch to smart

Orient Electric Limited

CIN: L31100OR2016PLC025892

Registered Office: Unit VIII, Plot No. 7, Bhoingar, Bhubaneswar - 751012, Odisha
 Tel: 0674-2396930, Fax: 0674-2396364

Corporate Office: 240, Okhla Industrial Estate, Phase - III, Okhla, New Delhi - 110020
 Tel: 011-40507000, Fax: 011-40507004

E-mail: investor@orientelectric.com, **Website:** www.orientelectric.com

NOTICE - POSTAL BALLOT

Shareholders of the Company are hereby informed that pursuant to Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ("Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 ("Rules"), the Company has on Friday, February 8, 2019 completed the dispatch of the Postal Ballot Notice dated January 28, 2019 ("Notice") and Postal Ballot Form, seeking shareholders' consent on the Special Resolutions set out in the Notice (i) through physical mode, alongwith a self-addressed postage pre-paid Business Reply Envelop, to all those shareholders whose names appear in the Register of Members / Beneficial Owners maintained by the Registrar and Share Transfer Agent ("RTA") of the Company / Depositories as on February 01, 2019; and (ii) through email to all those shareholders whose email IDs are registered with Depositories as on February 01, 2019;

The business set out in the aforesaid Notice to be transacted through Postal Ballot may also be transacted electronically (e-voting). Pursuant to the provisions of Sections 108, 110 and other applicable provisions of the Act, Rule 20 and 22 of the Rules and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has engaged the services of National Securities Depositories Limited ("NSDL") to provide e-voting facility to all its shareholders. Detailed instructions and information relating to voting including e-voting, are set out in the Notice.

Voting period for both through, physical Postal Ballot and e-voting shall Commence from 9:00 a.m. (IST) on Tuesday, February 12, 2019 and end at 5:00 p.m. (IST) on Wednesday, March 13, 2019.

During the above period shareholders of the Company, holding shares either in physical or dematerialized form, as on the Cut-Off date i.e. February 01, 2019, may cast their vote. Voting rights of the shareholders shall be reckoned as on the Cut-Off date. The e-voting module shall be disabled by NSDL after 5:00 p.m. (IST) on Wednesday, March 13, 2019.

The Board of Directors of the Company has appointed Mr. Neelesh Kumar Jain, of M/s. NKJ & Associates, Practicing Company Secretaries, as the Scrutinizer for conducting the Postal Ballot voting process including e-voting in a fair and transparent manner. Shareholders are requested to note that the duly completed and signed physical Postal Ballot Form (in original) should reach the Scrutinizer at 240, Okhla Industrial Estate, Phase III, Okhla, New Delhi - 110 020, on or before 5:00 p.m. (IST) on Wednesday, March 13, 2019. Any physical Postal Ballot received after the aforesaid date and time would be strictly treated as if the reply from the concerned shareholder has not been received.

Shareholders who have not received the Notice including Postal Ballot Form or received Notice through email and wish to vote through physical Postal Ballot, may obtain the Postal Ballot Form by sending a request either to the RTA, M/s MCS Share Transfer Agent Limited ("MCS") at mcssta@rediffmail.com or to the Company at investor@orientelectric.com or to NSDL at evoting@nsdl.co.in. Shareholders may also download the Notice alongwith Postal Ballot Form from the Company's website, www.orientelectric.com.

In case of any queries or grievances relating to Postal Ballot, you may write to the Company Secretary at investor@orientelectric.com or to RTA at mcssta@rediffmail.com and for any queries or grievances relating to e-voting, you may contact Ms. Pallavi Mhatre, Assistant Manager, NSDL, Trade World, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400013, India, through e-mail at evoting@nsdl.co.in or on Toll Free No.: 1800-222-990 / Telephone No.: 022-24994545.

By order of the Board of Directors
 For **Orient Electric Limited**
 Sd/-
 Hitesh Kumar Jain
 Company Secretary

February 8, 2019
 New Delhi